



**Associated Students of Gavilan College**  
**5055 Santa Teresa Blvd. Gilroy, CA 95020**  
**Humanities Building 106**  
**March 29th, 2019 2:30-4:30 pm**  
**Special Meeting Agenda**

**1.0 Call to Order**

1.1 Called meeting to order at 2:37 P.M.

**2.0 Roll Call\***

Title and Name	Present	Absent	Late Arrival Time	Excused	Early Departure Time
<b>President:</b> Nolan Golden	<b>X</b>				
<b>Student Trustee:</b> Adam Lopez	<b>x</b>				
<b>Vice President of Activities:</b> Mariam Hernandez	<b>x</b>				
<b>Vice President of Clubs:</b> Brian Franco	<b>x</b>				
<b>Vice President of Finance:</b> Heidy Togliatti			<b>2:42</b>		
<b>Vice President of Marketing:</b> Victor Lam		<b>x</b>			
<b>Vice President of Records:</b> Aeja Echeverria	<b>x</b>				
<b>Advisor:</b> Dr. Blanca Arteaga				<b>x</b>	
<b>Student Life Coordinator:</b> Ryan Shook	<b>x</b>				

**3.0 Adoption of the Agenda**

3.1 Adoption of **March 29th, 2019** agenda  
 Motion to move the agenda from VP Hernandez. Trustee Lopez seconded.  
 Unanimous approval.

**4.0 Adoption of Minutes**

4.1 Adoption of **March 22nd, 2019** minutes  
 4.2 Motion to approve the minutes from VP Franco. VP Hernandez seconded. Trustee Lopez made an objection. Minutes will be postponed until further notice.

**5.0 Public Comments**

Public comments will be limited to five minutes per speaker and a total of fifteen minutes per topic. There is no discussion allowed during public comments per the California Brown Act.

**6.0 Reports**

Reports will be limited to two minutes per senate member. Should the time limit be reached and there is still information to be shared, please email the ASGC President to distribute any pertinent information at [asgcpres@my.gavilan.edu](mailto:asgcpres@my.gavilan.edu). For additional questions regarding a Senate members report,

please wait until the meeting has ended for further discussion.

6.1 ASGC President - Announced that they won't be here April 25th and the weekend of. As a result they won't be able to attend the Leadership Symposium. However, they will be working with Grant Richards to put together a welcome video for the symposium.

6.2 Student Trustee - Attended Presidents council, where there was representation for student workers. They are working on updating the work hours for when school isn't in session. In addition, there was discussion in regards to pay scales for tutors. HR will be deciding the pay scales for students. The admission statement was approved. Trustee attended final ed forum at Anzark high school, which had a higher turn out in comparison to last year. Mentioned he will be absent from the board of trustees meeting and presidents council meeting, next month.

6.3 VP of Events - Continued planning the Easter event with VP Togliatti. Also sent out an email regarding availability to help out with the event. Attended a meeting with Dr.Blanca. Met with VP Echeverria to discuss classroom visits for ASGC recruiting. Attended the equity committee meeting, where they mentioned that they are looking for a faculty member to attend a meeting. They're waiting to receive the EEO plan. Also sent out an email to VP Lam, in regards to making a fliers.

6.4 VP of Clubs -. Mentioned that good feedback was received in regards to club day, it had a good turn out. The clubs mentioned that they would like club day to continue being held in the same location. VP attended central high's ed forum and attended the distance tech committee meeting.

6.5 VP of Finance - Continued working with VP Hernandez to plan the Easter event. VP created a flier for the event and sent the document to Dr.Blanca.

6.6 VP of Marketing -

6.7 VP of Records - Attended office hours. Continued outreach with professors regarding in-class presentation, no responses as of yet.

6.8 Advisor -

6.9 Student Life Coordinator - Mentioned that Women's history month speaker panel went well and a child development class had attended. The hunting ground showing and Denim Day will take place on April 24th. "Rape on the night shift" will take place on Friday April 12th in the evening. "Walk a mile in her shoes" will take place on Saturday April 13th. Mentioned we should discuss purchasing something for Dr.Blanca. Vice President council will be April 10th at 4pm. In addition, we should make sure to send in leader of the year nomination to Dr.Blanca.

## **7.0 Action Items**

7.1 Approval to Purchase an Embosser, VP Hernandez (5 mins)  
Motion from VP Hernandez to approve the item. Seconded by Trustee Lopez. No objections.Unanimous approval.

## **8.0 Discussion Items**

8.1 Strategic Plan Worksheet Activity, President Golden (40 mins)

8.2 Proposed Preferred Name Policy, Advisor Arteaga (10 mins)

Motion to move item 8.2 before item 8.1 by VP Franco. Seconded by Trustee Lopez. No objections. Unanimous approval.

Working to see if they are able to have the preferred name changed on canvas as well. The preferred name policy will be available for faculty and students. Currently looking for a cut off time to submit the form. They will have the option to have their email changed as well, this request is optional.

## **9.0 Communications from the Floor**

This time is reserved for Senate members to address any items, not on the agenda. Questions are allowed at this time. Each Senate member shall have five minutes to address their fellow peers.

## **10.0 Adjournment**

*“Accomplishment, integrity, education, and freedom.” - ASGC 2018 Shared Values*

In compliance with the American with Disabilities Act, if you need special assistance to access the ASGC Senate room or otherwise participate at this meeting, including auxiliary aids or services, please contact the ASGC office at 408-848-4777. Notification at least 48 hours prior to the meeting will enable the ASGC Senate to make reasonable arrangements to ensure accessibility to the board meeting.

Please help keep Gavilan College a litter-free campus and preserve its park-like setting. Thank you.

<http://www.gavilan.edu/student/asgc/index.php>

Disclaimer: The ASGC reserves the right to suspend the orders of the day if necessary to conduct business.

\*All positions are listed on the [ASGC website](#). Only filled positions are shown on the agenda